

eSV–RROV: Create Parent Account

SF Article: 000008342

These instructions are intended for **parents** that are **creating** their **accounts** in **Rapid Registration** and **OneView**. Initially these instructions are provided to the District with a template letter to be sent to parents to create their new accounts and enroll their students. If you require that template letter again, please contact Support.

Parents will be directed to contact the District for assistance.

Creating the Parent Account:

- Click on “**Parent/Guardian**” if not set by default

The screenshot shows the LINQ Registration interface for a demo school district. It includes a role selection menu with 'Parent / Guardian' highlighted, an email and password input section, and a 'Create Account' button also highlighted. The footer contains copyright information for 2020.

- Click on **Create A New Account** and you will be directed to a new form.

New Account Instructions

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To get started, you will need to register as a prospective parent with our district. Please provide all information below and click the "Register" button at the bottom to register and get yourself set up. Fields in **bold** are required.

Personal Information	Account Information
First Name <input type="text"/>	Password <input type="password"/>
Last Name <input type="text"/>	Confirm Password <input type="password"/>
Email Address (Also used to log in) <input type="text"/>	Security Question <input type="text"/>
Alternate Email <input type="text"/>	Security Question Answer <input type="text"/>
Phone Number <input type="text"/>	PIN Code <input type="text"/>

- Fill in the **required personal information**
- Create your **password, security question/answer and PIN code**
- Once you have completed all of the required fields, click "**Register & Begin**"

If provided by your district, use **Option #1** to link your child to your account using the *invitation code*.

Option #2: You will need to use the Student Number(s) supplied above after filling in the student Last Name, Grade Level and Date of Birth. Click Attach. *(Please note the Grade Level will be the current/upcoming grade level of the student for the new school year.)*

Tips for Parents:

- Provide an **email address** you use and check regularly.
- Your email address will also serve as your **parent Login ID**
- The **PIN Code** field is where you create a **4-digit PIN Code** – *this is very important* and will be needed to confirm identity should a parent/guardian need Support from the District.
- Please **contact your District** if you require assistance.

Note: *You will receive an email notification confirming you have successfully created an account. If you do not receive this email, please check your spam folder and whitelist the email address.*