

## Welcome to Washington Primary School!

800 N. Sunset, Piqua, OH 45356

937-773-6540

August 2021



Dear Parents/Guardians and Students:

On behalf of the Washington Primary School faculty and staff, we would like to welcome all incoming and returning Pre-K through 3rd grade students and their families! We are really looking forward to having everyone in-person. We hope you have enjoyed your summer break and are getting excited to come back to school. We are thrilled to begin another wonderful year in partnership with you! This letter is to provide you with important information you will need to know as you prepare for school. Enjoy a safe rest of your summer and we look forward to seeing you soon!

### *Mr. Eric Hughes & Mrs. Shannon Pence*

Mr. Eric Hughes, Principal  
hughese@piqua.org

Mrs. Shannon Pence, Asst. Principal  
pences@piqua.org

#### **Washington Primary Hours of Operation:**

Doors Open	8:45 a.m.
Breakfast Time	8:45 a.m. to 9:10 a.m.
Tardy Bell	<b>9:00 a.m. (Students in seats)</b>
School Dismissed	3:45 p.m.
Office Hours	8-4 p.m.
Office Phone	937-773-8472
Office Fax	937-778-2992
WA Website	<a href="http://www.piqua.org/washingtonprimary_home.aspx">www.piqua.org/washingtonprimary_home.aspx</a>



**Washington Primary “Indian Days”**- Washington Primary “Indian Days” is an opportunity for students to tour the building, meet the teacher, complete One View forms, and finalize your child’s transportation in an “open house” format.

#### **Washington Primary Indian Days Dates and Times:**

**Kindergarten** - Thursday, September 2

Last name A-M -- 5:00-6:00pm

Last name N-Z -- 6:00-7:00pm

**First Grade** - Tuesday, August 31

Last name A-M -- 5:00-6:00pm

Last name N-Z -- 6:00-7:00pm

**Second Grade** - Thursday, September 2

Last name A-M -- 5:00-6:00pm

Last name N-Z -- 6:00-7:00pm

**Third Grade** - Tuesday, August 31

Last name A-M -- 5:00-6:00pm

Last name N-Z -- 6:00-7:00pm



**Parent Oneview** - Remember that all paperwork will be done electronically through the OneView system, so those who are returning will only need to update last year's information. Items done online include: Parent Authorization Forms, Student Health Information Forms, Internet Usage Forms, Field Trip permission slips, and other school documents. We recommend updating the demographics and medical forms as soon as possible. You can log onto your account by clicking on the red folder at [www.piqua.org](http://www.piqua.org)



**Bus Transportation:** If your student will be riding the bus, please complete the [transportation form](#) and turn it in by Friday, August 13.



**Car Rider Arrival:** Student safety is very important to us. We have worked with the city and the police department to create a traffic flow that is safe for our students and as efficient as possible for drivers. We appreciate everyone's cooperation in this procedure. More detailed information will be posted on our website and sent to families.

A few things to note at this time:

Doors open at 8:45 A.M. Afternoon pick up is at 3:45 P.M. If vehicles do not arrive early, it helps the traffic flow go much smoother.

All morning drop off will be at the front driveway. Cars should enter in a single-file line at the curb. The left lane near the grass will be for cars passing through to park.

To improve traffic flow, all vehicles must enter the school driveway by turning right off Sunset Drive. **No vehicles will be allowed to turn left off of Sunset during arrival and dismissal times.**

At the end of the day, K-1 students will dismiss from the front doors and 2nd-3rd grade students will dismiss out the south doors facing Park Avenue. If you have students in both groups, they will dismiss through the front.

The lot in the back of the building is for bus transportation before and after school, please do not use this lot to drop off and pick up students.



**PBIS (Positive Behavior Intervention and Support)** -This is our sixth year utilizing PBIS in the building, which is a positive, proactive approach in managing student and staff relationships. Our focus will continue to be around the three components of: 1) Be *Respectful*, 2) Be *Responsible*, 3) Be *Kind*. We encourage students, staff, and families to abide by these three pillars. We also encourage families to help teach and reinforce these core values at home throughout the school year!



**School Fees** - School fees this year are \$20.00 for Washington students. During Indian Days, full or partial payments will be accepted. To apply to have these fees waived, you will need to complete the Free and Reduced [form](#).



**Chromebook Insurance** - It is highly recommended that parents purchase the chromebook insurance.

Please click here to see [details](#).



**Class Lists** - Class lists will be posted at 4:00pm on Friday, August 27th on the Washington Primary building windows outside of the office area.



**School Supplies** - This year, students will only be required to bring a book bag, **headphones**, and two packs of pencils. Ticonderoga pencils are preferred, as they sharpen nicely and will last longer. All other supplies will be provided by the school.



**School Pictures** - School pictures will be taken on Tuesday, October 5 during the school day. Please look for additional information when it gets closer to the date.



**Cafeteria** - The Ohio Department of Education received approval to offer free breakfast and free lunch to all students attending schools on the national school lunch program through the entire 2021-2022 school year. This opportunity continues the U.S. Department of Agriculture and Ohio Department of Education's dedication to meeting the needs of the whole child during the COVID-19 pandemic.



**Face Coverings and Masks** - Students and teachers are permitted to wear face coverings if they choose. At this time, face coverings are required for all staff and students on the school bus. These regulations are subject to change.



**Water bottles** - Students are encouraged to bring in individual water bottles to stay well-hydrated throughout the day. Please label all personal items with the student's first and last name.



**Specials** - Students will participate in an ABC rotation of interrelated arts classes, including physical education, art, music, STEM Lab, library, and social-emotional skills. Please ensure your child wears running shoes when he/she is participating in P.E.



**Recess** - We feel that physical activity is an integral component for the growth of students. Students will have recess before or after lunch. We will go outside as long as the real temperature is 20 degrees or above. Please ensure your child is dressed appropriately for the changing weather. If there is inclement weather, we will have inside recess in the classrooms.



**Let's Be Social** - Piqua City Schools encourage you to follow us on the following social media platforms:

Facebook: <https://www.facebook.com/PiquaCitySchools/>

Instagram: <https://www.instagram.com/piquacityschool/>

Youtube: [https://www.youtube.com/results?search\\_query=piqua+city+schools](https://www.youtube.com/results?search_query=piqua+city+schools)

Twitter: <https://twitter.com/piquacityschool>

**We look forward to your arrival in September!**

**The first day of school is September 7, 2021!**

