



## Welcome to Washington Primary School!

800 N. Sunset, Piqua, OH 45356

937-773-8472

**August 2024**

Welcome Washington Primary Families!

We are so eager to begin the 2024-2025 school year at Washington Primary!

At Washington Primary we take great care to provide a safe and welcoming environment where learning is engaging, and everyone is respectful, responsible, and kind to one another. Our word of the year is **Commitment**. As we embark on this new school year together, we must *all* be as committed to the process of learning to read and solve math problems on grade level and to learning and growing as respectful, responsible, and kind humans, as an Olympic athlete is to their practice and focus to meet their goals!



This year, students will be setting individual learning goals, participating in reading challenges, focusing on solving math problems, increasing our background knowledge of the world through social studies, growing our minds with interactive STEM, PE, Music, Art, and enjoying field trips, and special events! We have a special partnership with the Miami County Parks this year. Students will be participating in a schoolwide pollinator project all year. This year is going to be fantastic!

We value your input and partnership as your child's *first* teacher and want you to feel like an integral member of our learning community as we work collaboratively to ensure growth and success for our students. Please contact us if you have any questions or if there is anything we can do to support your child's growth and development.

We welcome new staff members to the Piqua family at Washington Primary this year:

- Mrs. Clark, intervention specialist
- Mrs. Curry, first-grade teacher
- Miss Otte, second-grade teacher
- Mrs. Rohrer, school psychologist
- Mrs. Wieland, first-grade teacher

**Washington Primary Hours of Operation:**

Doors Open	8:45 a.m.
Breakfast Time	8:45 a.m. to 9:00 a.m.
Tardy Bell	<b>9:00 a.m. (Students in seats)</b>
School Dismissed	<b>3:45 p.m.</b>
Office Hours	8:15 a.m.-4:15 p.m.
Office Phone	937-773-8472
Office Fax	937-778-2992
<a href="http://www.piqua.org/washingtonprimary_home.aspx">WA Website</a>	<a href="http://www.piqua.org/washingtonprimary_home.aspx">www.piqua.org/washingtonprimary_home.aspx</a>

**Class lists** will be posted at 4:00 pm on Friday, August 23rd on the Washington Primary building windows outside of the office area.

**Washington Primary “Indian Days” August 29, 2024-** Washington Primary “Indian Days” is an opportunity for students to tour the building, meet the teacher, pick up Car Rider signs, complete Final Forms updates, and finalize your child’s transportation in an “open house” format. We will have chromebooks available for parents to access final forms. Please help us with parking at Indian Days by arriving at the times below if at all possible.

- **4:00 (Students with the last names A-F)**
- **4:45 (Students with the last names G-L)**
- **5:30 (Students with the last names M-R)**
- **6:15 (Students with the last names S-Z)**

**The first day of school is September 3, 2024.**

Please read all of the important information regarding the start of school in the pages below. **We have made a *safety change to our end-of-day pick-up*** for students who are being picked up by parents/grandparents/caregivers getting out of their cars and picking up students at the Park Ave door. You’ll want to get a pick-up tag at Indian Days if you’ll be regularly picking up your student(s) at the end of the day.

Thank you for your support,

***Ms. Heather Koehl, Principal & Mrs. Shannon Pence, Assistant Principal***



**Final Forms** - Remember that **all** paperwork will be done electronically through the FinalForms system, so those who are returning will only need to update last year's information. Items to complete online include Parent Authorization Forms, Student Health Information Forms, Internet Usage Forms, Field Trip permission slips, and other school documents. **Parents of returning students MUST update the demographics and medical forms as soon as possible.** You can log onto your account by clicking on the red folder at [www.piqua.org](http://www.piqua.org)



**School Fees** - School fees this year are \$30.00 for Washington students. During Indian Days, full or partial payments will be accepted. We can accept cash, checks, or cards. If paying with cash, please bring the exact amount needed as we are not able to keep cash for making change at school. To apply to have these fees waived, you will need to qualify upon completing this [form](#).



**Food Service** - Through the Community Eligibility Provision (CEP) Grant, ALL K-12 Piqua City School students will be provided breakfast and lunch at NO CHARGE for the entire 2024-2025 school year. There are no forms to complete as a result of the CEP grant. Students who want 'extra' food items beyond what is provided for breakfast and lunch will need to purchase them at regular prices. This grant is awarded yearly. Therefore, lunch fees may return in future school years. **To check your student's account balance or add money to your child's account for extra food items, please visit: [www.k12paymentcenter.com](http://www.k12paymentcenter.com). Visit the Piqua Food Service website page to preview menus. <https://www.piqua.org/Foodservice.aspx>** Please contact Jennifer Garland, at 773-4321, extension 6611, with any questions you might have regarding the PCS Food Service program.



**School Supplies**

All families are asked to provide the following school supplies for their students at Washington:

- A backpack or book bag
- Two packs of Ticonderoga Wood Pencils.
- Properly fitting headphones or earbuds with a 3.5mm jack. Keep in mind that you may need to purchase two pairs while on sale. Some students wear out their headphones during the school year.
- Piqua City Schools will provide all additional necessary school supplies.



**Water bottles** - Students are encouraged to bring in individual water bottles to stay well-hydrated throughout the day. Please label all personal items with the student's first and last name.



**Chromebook Insurance**—It is highly recommended that parents purchase Chromebook insurance. Please click here for [details](#).



**Bus Transportation:** If your student will be riding the bus to or from school, please complete the [2024-25 Piqua City Schools School Bus Transportation Form](#). This is vital to be completed ASAP so your child can be included on a bus route.



**Car Riders and Walkers**



Student safety is very important to us and we have some changes to ensure the safety of all of our students this year. **ALL vehicles picking up students at the end of the school day MUST have a car rider tag in their vehicle. ALL In-Person pick-ups during end-of-day dismissal MUST also have a pick-up tag in hand for pick-up. This is a new safety procedure we are adding this year.** Tags are the same as last year's tags. If you need a new tag, please pick one up at Indian Days. Please see the updated information below regarding car pick-up and in-person pick-up. Please create a consistent routine with your students. If they (we) know you are going to be

picking them up at Door 12 or staying in your car at the curb lane that will help us to be quick and efficient so everyone can be on their way at the end of the day.

**Car Rider & Walker Arrival:** We have worked with the city and the police department to create a traffic flow that is safe for our students and as efficient as possible for drivers. We appreciate everyone's cooperation in this procedure. More detailed information, a short video, and a map is posted on our website. [Washington Primary Home Page](#)

#### **Morning Car Arrival:**

1. All traffic will need to enter the drop-off lane by turning **right** into the parking lot. During drop-off or dismissal, there will be no left turns off of Sunset Ave. into the parking lot.
2. Drop-off begins at 8:45 am and the doors will lock at 9:00 am. Students are to be with their adult until 8:45 am.
3. All students will need to enter through the main entrance.
4. The left side of the driveway needs to be left open for people who need to park and enter the building.
5. All students will be dropped off on the right side, or curb lane. Please do not park in the parking lot and have your children walk across through the moving vehicles.
6. Please do not leave spaces between you and the vehicle in front of you, and wait until the car in front of you leaves before exiting the drop-off lane.
7. Students can also be dropped off starting at the crosswalk at Sunset and Park Avenue and walking down the sidewalk to the main entrance. We have a staff member stationed at the crosswalk, which will allow traffic to flow and speed up the drop-off process.
8. Please **DO NOT** park on Park Avenue and have your student cross outside of the crosswalk through traffic. This is dangerous for our students and the drivers of cars and buses driving on Park Avenue.

#### **End of Day Pick Up:**

1. End-of-the-day pick-up will begin at 3:45 pm.
2. All pick-up students will be dismissed from their classrooms to the gym if they are getting into cars and to the commons if someone is picking them up in person on foot.
3. Once in the gym or commons, students will find their siblings and sit together.
4. At 3:45 pm, when all students are in the gym or commons, we will open the doors and start calling names for pick-up.
5. **Car Riders will be picked up in front of the school.**
6. **Student pick up in-person will be picked up from the cones outside of door 12.**

#### **Car Rider Pick-Up**

1. You will need to stay in your car, please do not walk to the gym doors as we need traffic to flow once we begin.
2. **Please have your pick-up sign visible in your car.**
3. You will notice that different-colored cones are set up on the sidewalk. A staff member will be walking down the driveway and radioing into the gym the order of the cars identified by the cones.
4. Students will wait at the different-colored cones and start with 6 cars (cones) at a time.
5. Once the first 6 cars are loaded, they will be dismissed.
6. Please continue to pull forward until you are directed to stop. Please continue to pull up to the next cone and do not leave space, as the students will be coming out based on car order.

#### **In-Person Student Pick-Up at Park Ave door- If you are getting out of your car to meet your child:**

1. You will need to park on Park Avenue or Sunset Drive and walk to **Door 12** and form a line.
2. **Please have your pick-up sign visible to the staff member on duty.**
3. A staff member will guide you to meet your child at a colored cone.
4. **Staff will radio inside for your student(s), and they will exit to meet you at the colored cone.**
5. Please make sure to use the sidewalks and crosswalks when returning to your vehicle to help promote safety.



**PBIS (Positive Behavior Intervention and Support):** PBIS is a framework for supporting students' behavioral, academic, social, emotional, and mental health to improve social emotional competence, academic success, and school climate. It is a way to create positive, predictable, equitable and safe learning environments where everyone thrives. The three pillars of PBIS at Washington are:

***Be Respectful, Be Responsible, Be Kind.***

An integral part of our PBIS framework is the use of PAX Good Behavior Game. PAX is Latin for Peace. PAX GBG consists of kernels and cues that we use as part of our daily routines to create a peaceful, predictable learning environment in every area of our school. The kernels and cues help limit problematic behaviors and reinforce prosocial behaviors at school by providing opportunities for students to practice lifelong skills of self-regulation, collaboration, and leadership. PAX leaders are people (children and adults) who help to bring peace, productivity, health, and happiness to their homes, schools, and communities. We encourage families to help support the pillars of PBIS and PAX at home throughout the school year.



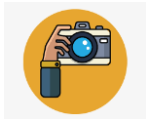
**Specials Classes** - Students will participate in a weekly rotation of interrelated arts classes, including physical education, art, music, and STEM Lab. ***Please ensure your child wears running shoes during the weeks when he/she is participating in P.E.***



**Recess—Physical activity is an integral component of student growth. Students will have recess after lunch. We will go outside as long as the real temperature is 20 degrees or above. Please ensure your child is dressed appropriately for the changing weather.** If there is inclement weather, we will have inside recess in the classrooms.



We are always in need of volunteers to participate in our special events and activities and supervise groups of students on field trips. Please reach out to your child's teacher or Mrs. Pence, assistant principal if you are interested in volunteering this year. We want to ensure you have enough time to complete the fingerprinting and background check for school board volunteer approval in time to participate.



**School Pictures** -School pictures will be taken on Tuesday, October 1st during the school day. Please look for additional information when it gets closer to the date.



**Let's Be Social** - Piqua City Schools encourage you to follow us on the following social media platforms:

Facebook: <https://www.facebook.com/PiquaCitySchools/>

Instagram: <https://www.instagram.com/piquacityschool/>

Youtube: [https://www.youtube.com/results?search\\_query=piqua+city+schools](https://www.youtube.com/results?search_query=piqua+city+schools)

**We look forward to your arrival in September!  
The first day of school is Tuesday September 3, 2024!**



*RRK Everyday! Be Respectful, Be Responsible, and be Kind. Piqua Pride is Community Wide!*